Dear Parent,

In an effort to enhance the Cosmetology Curriculum and better prepare students for the workforce, Putnam Northern Westchester BOCES implemented a mandatory work based learning activity. Cosmetology II students are required to:

* Locate a salon
* Set up an interview with salon owner/manager
* Determine dates and times for job shadow to take place
* Complete work based learning paper work prior to job shadow
* Complete 20 hours of job shadowing
* Write a 6-8 page summary of their experience including: salon drawing on graph paper, photographs, business card and salon advertisements
* Complete a power-point presentation

It is the responsibility of the Cosmetology student to seek out a salon and set up the work based learning activity on their own time. This project is due no later than May 1, 2021. The work based learning activity is a requirement of all Cosmetology II students. As a result of participating, the students who complete the project will receive 30 cosmetology hours. **If any portion of the job shadow activity is incomplete and the report does not receive a grade of 65% or higher, no credit/Cosmetology hours will be given and your child will be in danger of failing the quarter for which it pertains**. Please note 10 points will be deducted for each school day the project is late. Feel free to contact me if you have any questions.

Sincerely,

Debbie Busatti

Cosmetology Instructor

(914) 248-2499

I understand that my child must complete a work based learning activity consisting of 20 hours of job shadowing and an accompanying written assignment and power-point no later than May 1st 2021.

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Parent Signature

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Parent/Guardian’s name printed

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Student Signature

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Student name printed